



Information obligation regarding the protection of personal data.

In accordance to art. 13 and 14 of the **REGULATION OF THE EUROPEAN**

PARLIAMENT AND THE COUNCIL (EU) 2016/679 of 27 April 2016 on the protection of natural persons in connection to the processing of personal data and regarding the free movement of such data (hereinafter referred to as the GDP), we inform that:

1. The Polish Air Navigation Services Agency with its registered office in Warsaw, Wieżowa 8 Street, 02-147 Warsaw, e-mail: info@pansa.pl, phone (+ 48 22) 574 50 01, processing personal data as a personal data administrator;
2. Contact details of the Data Protection Officer in PANSZA – Marcin Butryn, email: inspektorochronydanych@pansa.pl
3. The goal of PANSZA's activities, including those carried out by processing personal data, is to provide safe, continuous, smooth and effective air navigation in the Polish airspace by performing the functions of air navigation services institutions, airspace management and air traffic flow management in accordance with:
 - 1) European Union regulations regarding the Single European Sky;
 - 2) international agreements and resolutions of international organizations referred to in art. 3 (2) of the Act of 3 July 2002 - Aviation Law (Journal of Laws of 2017, item 959 and 1089), hereinafter referred to as "Aviation Law" and international requirements referred to in art. 3 (4) of the Aviation Law;
 - 3) aviation law and other legal regulations;
 - 4) regulations of the RODO, in particular pursuant to art. 6 and 9;
4. The recipients of personal data processed by PANSZA are:
 - 1) Insurance companies;
 - 2) Banks;
 - 3) Entities providing services to PANSZA;
 - 4) Persons carrying out tasks for PANSZA based on civil-legal agreement;
 - 5) Persons connected with PANSZA with lease agreements;
 - 6) Persons performing aviation activities;
 - 7) Persons representing cooperating domestic and international institutions and organizations (e.g. Eurocontrol)
5. Archiving documents, including those that contain personal data, is consistent with applicable external and internal regulations, including The Act on the National Archival Resources and Archives of July 14, 1983 (Journal of Laws 1988, No. 38, item 173, as amended) and Regulation No. 11 of 30/04/2007 by the President of PANSZA (as amended). The regulations in this respect defines, among others, how to handle documents and classification and their archiving period;
6. One has the right to request access to their personal data from PANSZA, rectification, deletion, withdrawal of consent to the process such data, processing restrictions, the right to oppose the processing, the right to transfer data, as well as the right to file a complaint to the supervisory authority within the meaning of the provisions on the protection of personal data;



7. In the case of recruitment of candidates for work and employment, providing personal data is mandatory by law (Article 22 of the Labour Code), and failure to comply with these provisions will make it impossible to participate in procedure of recruitment and admission to work in PANSZA;
8. People entering the PANSZA premises, agree to the processing of their personal data.
9. The lack of such agreement, in connection with art. 5.1 of the Act on the Protection of Persons and Property, and in the case of the PANSZA premises in Warsaw, Wieżowa 8 Street, § 5.1.3) of the Regulation of the Council of Ministers regarding physical security measures used to secure classified information, will prevent entry into the premises of PANSZA facilities;
10. Please note that PANSZA facilities are subject to video surveillance in relation to art. 5.1 of the Act of August 22, 1997 on the protection of persons and property;
11. PANSZA does not profile personal data;
12. If PANSZA considers it necessary, it has the right to request documentation of the information provided, as well as verify it based on information from open sources.